

Contract Committee Review Request
MUST BE COMPLETED IN FULL

Date: 4/4/2024

Contract/Agreement Vendor:
Name of Vendor & Contact Person

Vendor Email Address

Describe Contract (Technology, program, consultant-prof Development, etc.)

Please use Summary below to fully explain the contract purchase, any titles, and details for the Board of Education to review.

Reason/Audience to benefit

BOE Date Amount of agreement

Person Submitting Contract/Agreement for Review:

PLEASE SEND THROUGH APPROPRIATE APPROVAL ROUTING BEFORE SENDING TO BOARD CLERK

Principal &/or Director or Administrator:

Does this Contract/Agreement utilize technology? YES NO
 If yes, Technology Admin:

Cabinet Team Member:

Funding Source:
Fund/Project OCAS Coding

Consent

Action

Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Hiland Dairy to provide milk and dairy products to all sites for the 2024-2025 school year. The approximate cost to the District will be \$850,000.00 and will be paid with Child Nutrition Funds. E.McNally

Summary This area must be complete with full explanation of contract

The Contract/Agreement should be received at least 2 weeks prior to a Board Meeting to ensure placement on the Agenda. The Contract Committee meets most Tuesdays at 8:00a.m. All Contracts/Agreements, regardless the amount, must be first approved by the Contract Committee and then presented to the Board of Education for approval and signature. The item will be placed on Electronic School Board for the board agenda by Janet Brown. By following this process, the liability of entering into an agreement is placed with the district rather than an individual.

MEMORANDUM

To: Mr. Perry
From: Emily McNally
Date: May 6, 2024
Re: Hiland Dairy

SUBJECT

Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Hiland Dairy to provide milk and dairy products to all sites for the 2024-2025 school year. The approximate cost to the District will be \$850,000.00 and will be paid with Child Nutrition Funds. E.McNally

ENCLOSURES

Renewal & Price List

SUMMARY

FUNDING

Child Nutrition Fund

RECOMMENDATION

Approve



16124 E. Marshall St. • Tulsa, Oklahoma • 74116 • (918) 437-1344

March 11, 2024
Broken Arrow Public Schools
701 S Main St
Broken Arrow, OK 74012

Per your request, Hiland Dairy would like to submit the following prices as a continuation of service for the 2024-2025 year. Please refer to attached pricing. Attached is the pricing with any adjustments.

These prices are firm.

We look forward to continue to service you in this upcoming year.

Please feel free to call if you have any questions.

Sincerely,

Chris Anderson
Branch Manager

A Splash of Freshness!

2024-2025 SCHOOL BID REQUEST FORM

Branch Name (that Serves School): Tulsa #90 Bid Due Date: March 11, 2024

School: Broken Arrow Public Schools

Supt. or F.S. Director: _____

Address: 701 S Main St Phone: _____

City, State: Broken Arrow, OK Zip: 74012

School 1st Delivery (Very Important): August 14, 2024

Esc./De-Esc. Month (Spfd to Decide): March

Please place a check mark to the left of the items requested.

Select Please	Product #	Item Description	Price
<input checked="" type="checkbox"/>			
<input checked="" type="checkbox"/>	9165	HPt Whole Milk	.4260
<input type="checkbox"/>	9168	HPt 2% Milk	
<input checked="" type="checkbox"/>	9175	HPt Choc 1% Milk	.3950
<input type="checkbox"/>	9178	HPt Choc Skim Fat Free Milk	
<input checked="" type="checkbox"/>	9171	HPt 1% Milk	.3850
<input checked="" type="checkbox"/>	9173	HPt Skim Milk	.3850
<input checked="" type="checkbox"/>	9177 10198	HPt Straw or Van Skim FF Milk	.3950
<input checked="" type="checkbox"/>	1462 or 10235	HGal Buttermilk	2.8807
<input checked="" type="checkbox"/>	1031	Gal Homogonized Milk	5.8410
<input checked="" type="checkbox"/>	1201	Gal 2% Milk	5.5946
<input checked="" type="checkbox"/>	1346	Gal 1% Milk	5.4078
<input type="checkbox"/>	1413	Gal Skim Milk	
<input type="checkbox"/>	9508	4 oz Orange Juice	
<input type="checkbox"/>	9504	4 oz Apple Juice	
<input type="checkbox"/>	9505	4 oz Cranberry Juice	
<input type="checkbox"/>	24363	4 oz Cherry Apple Juice	
<input type="checkbox"/>	9224 9226	5 Lb Sour Cream	
<input type="checkbox"/>	5762 5763	5 Lb Cottage Cheese	
<input checked="" type="checkbox"/>	9230,9231,9232,9233, 9234,9235	5lb Yogurt - Assortment	6.98
<input checked="" type="checkbox"/>	23639	4 oz yogurt PF	.4875
<input checked="" type="checkbox"/>	24701	HGal Soy	3.79
<input checked="" type="checkbox"/>	25790	32 oz Greek yogurt	5.85
<input checked="" type="checkbox"/>	34520	HP 1% Aseptic	.65
<input checked="" type="checkbox"/>	34519	HP 1% Chocolate Aseptic	.65
<input type="checkbox"/>			
<input type="checkbox"/>			
<input type="checkbox"/>			

Milk Escalator / De-Escalator Pricing Clause (DFA Supplied)

The pricing quoted is based on **March's 2024** Federal Milk Marketing Order for Class I Skim and Class I Butterfat. This pricing is subject to change as the cost of raw milk changes each month according to the USDA Federal Milk Market Price Announcements and Dairy Farmers of America.

The cost of milk fluctuates up and down each month based on the cost changes in raw milk. Changes of a minimum of \$.10 per CWT (up or down) will move the cost of a half pint \$.00054.

Prices will also be adjusted up or down based on cost changes in packaging, ingredients, labor, fuel, juice concentrate, re-sale products (ex. Tropicana, Sport Shake), etc. Supporting documentation will be supplied upon request.

All price changes will become effective on the 1st day of the month following the price announcement.



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**PLEASE PROVIDE A LIST OF BIDDERS & PRICES...
AFTER THE BIDDING PROCESS IS COMPLETE.**

THE ABOVE QUOTATION *IS* ACCEPTED AND APPROVED

THE ABOVE QUOTATION IS *NOT* ACCEPTED OR APPROVED

NAME OF SCHOOL _____

FIRST DAY OF SCHOOL _____

SIGNATURE: _____

Date: _____

MAIL TO: Chris Anderson
HILAND DAIRY FOODS
16124 E. MARSHALL STREET
TULSA, OK 74116

OR

FAX TO: Chris Anderson
HILAND DAIRY FOODS
1-918-234-8332

A Splash of Freshness!

FELONY COMPLIANCE AFFIDAVIT

STATE OF OKLAHOMA)
) ss.
COUNTY OF TULSA)

The undersigned, under the penalties of perjury, certifies to the Broken Arrow Public Schools ("School District") as follows:

1. The undersigned:

_____ has a contract with the School District; OR
 _____ is the duly authorized representative of a business ("entity") having a contract with the School District,

to perform work on School District premises on a full-time or part-time basis.

2. The undersigned hereby certifies that neither the undersigned nor any employee of the undersigned or of the entity, or of any subcontractor of the undersigned or the entity, will perform work on School District premises on a full-time or part-time basis that would otherwise be performed by School District employees if such employee has been convicted in this State, the United States or any other state of any felony offense unless ten (10) years have elapsed since the date of the criminal conviction or the employee has received a pardon for the offense.

3. Neither the undersigned nor any employee of the undersigned, or the entity, or of any subcontractor of the undersigned or the entity, who performs any work on School District property is currently registered under the Oklahoma Sex Offenders Registration Act or the Mary Rippy Violent Crime Offenders Registration Act.

4. The undersigned, or the entity: has or _____ has not conducted a felony record search of all employees who will be assigned to work on a full-time or part-time basis on School District property.

5. This Affidavit is made and delivered pursuant to the requirements of Title 70 O.S. § 6-101.48 (Supp. 2000) and Title 58 O.S. § 589 (Supp. 2004) (the "Acts"). The undersigned further certifies to the School District that the undersigned and/or the entity are in full compliance with the requirements of the Acts.

EXECUTED AND DELIVERED this 11th day of April, 2024.

AFFIANT'S SIGNATURE

Christopher Anderson - Christopher Anderson

Representing:

Hibrid Dairy Foods
(Name of Entity)

Subscribed and sworn to before me this 11th day of April, 2024.

Marissa Cain
Notary Public



Commission Number: 17001432

My Commission Expires: 2/10/2025